

REGULATIONS FOR THE PREPARATION AND CONDUCTION OF THE PREPARATORY SCHOOL YEAR IN BULGARIAN AND ENGLISH LANGUAGES FOR FOREIGN CITIZENS IN THE DEPARTMENT OF LANGUAGE EDUCATION AND SPORT

I. GENERAL

In accordance with the Ordinance on the state requirements for admission of students to higher education institutions of the Republic of Bulgaria (section V, article 17), the classes of the preparatory course consist of 1000 academic hours, distributed as follows:

First semester:

- General Bulgarian language/ General English language - **650 classes**

Second semester:

- Specialized Bulgarian language/ English language - **260 classes**
- **30 hours lecture course in academic style and scientific terminology**
- Lecture course in Biology in Bulgarian Language/in English Language held by lecturers from the Biology department of the Medical Faculty at MU – Sofia (as per Decisions of the Academic Council of MU-Sofia dated 26.02.2019 and 26.03.2019) – **40 classes**
- Lecture course in Chemistry in Bulgarian Language/ in English Language held by lecturers from the Chemistry department of the Pharmacy Faculty at MU – Sofia (as per Decisions of the Academic Council of MU – Sofia dated 26.02.2019 and 26.03.2019) – **40 classes**
- **Conducting a competitive exam (as per Decision of Academic Council of MU –Sofia dated 25.04.2017) – 10 classes**

Students who have successfully completed the course receive a certificate, which entitles them to continue their studies in MU – Sofia in the specialty of their choice, specified in their documents submitted to the Rectorate of MU - Sofia

Documents required for enrolment in DEOS:

- Notification Letter from the Rectorate of MU
- Set of Registration documents;
- Document for paid fee;
- Photos – 3 pcs.

Registration is at the office of DEOS - 2, Zdrave Str., phone number. 02 9533634.

FEES:

- For preparatory school year in **Bulgarian language** - **3700 EUR** (Payable in Bulgarian leva at the BNB exchange rate in two installments before each semester)
- For preparatory school year in **English language** – **4800 EUR** (Payable in Bulgarian leva at the BNB exchange rate in two installments before each semester)
- PhD Students and Post Graduate Students - **3700 EUR** (payable in Bulgarian leva at the BNB exchange rate);

After the start of the preparatory course the paid fee is nonrefundable!

Fees are paid to the DEOS Account for:

- Preparatory school year
- PhD Students and Post Graduate Students
- Bank account DEOS MU - Sofia
- IBAN account BG19BPBI79403163979501
- BIC code BHB BPBIBGSF

II. Organization for Conduction of the Preparatory Academic Year

1. The academic year for the preparatory course begins in accordance with the Ordinance on the state requirements for admission of students to higher education institutions of the Republic of Bulgaria.

Student groups start their studies between October 1st and November 30th. Those who are late due to objective reasons, receive additional classes, planned in the curriculum for the winter semester.

2. The training of the students is carried out in groups of 10-12 people, in accordance with the Ordinance of the state requirements for admission of students to the higher schools in the Republic of Bulgaria
3. The training during the preparatory school year in Bulgarian language is held within 32 study weeks, divided into two semesters

First semester:

- General Bulgarian Language - **650 classes**;

Second semester:

- Specialized Bulgarian Language - **230 classes**
- **30 hours lecture course in academic style and scientific terminology**
- Lectures in Biology in Bulgarian language held by lecturers from the Biology department of the Medical Faculty at MU – Sofia - **40 classes**
- lecture course in Chemistry in Bulgarian Language/ in English Language held by lecturers from the Chemistry department of the Pharmacy Faculty at MU – Sofia - **40 classes**
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4. Training **during the preparatory school year in English language** is conducted within 36 academic weeks, divided into two semesters

First semester:

- General English language - **650 classes**;

Second semester:

- Specialized English Language - **230 classes**
- **30 hours lecture course in academic style and scientific terminology**;
- Lecture course in Biology in English language (held by lecturers from the Biology Department in MU – Sofian)– **40 classes**;
- Lecture course in Chemistry in English Language (held by lecturers from the Chemistry department in Pharmaceutical Faculty in MU – Sofia) - **40 classes**;

In the program of the preparatory course in English language a **Course in Bulgarian language for socialization** is included as an additional classroom activity – **150 classes, 30 of which are comprise lectures on grammar and vocabulary in Bulgarian language.**

The evaluation of the exam at the end of the course is entered in the Certificate of Completion of the Preparatory Course.

VACATIONS:

Christmas Vacation – from 24.12 till 03.01 incl.

Easter Vacation – one week after Easter (valid for the groups that had started the course before November 15th)

After completion of 1st semester – 1 week (valid for the groups that had started the course before October 30)

EXAMINATIONS:

1. During the semesters a weekly current control is carried out.
2. At the end of the winter semester there is a written and oral exam in Bulgarian/English language. The written exam lasts for 4 academic hours. Students who received poor results may re-sit within one month. The semester grade is formed by the result of the current control and the grade of the exam.
3. After the end of the summer semester, within a period of 10 days, the competitive combined exam in Bulgarian/English Language (written and oral)/, Biology and Chemistry is held. The exam is in written form (2 astronomical hours), supervised by a commission, appointed by Order of the Director. Students can sit for the exam just once.
4. Phd Students and Post Graduate Students take a written exam (4 academic hours) and an oral exam at the end of the intensive Bulgarian language course.

After successfully passing the combined examination, students who have completed the preparatory course, are granted a certificate valid for the enrollment in the 1st year of the Medical University – Sofia.

III. STUDENT STATUS

1. Students are not allowed to change the group after enrollment without the permission of the Director of DEOS based on proven objective reasons.
2. Students who have had up to 3 absences (18 classes) with valid reasons during the winter or summer semester may compensate for the missed classes with the Director's permission. In the event of larger number of absences (more than 30 classes per semester) with valid reasons – illness or visa issues, the Director of DEOS schedules an examination on the missed academic material. Upon successful passing the examination, the student continues his studies without the right for further absences. In case of systematic unexcused absences (more than 30 classes per semester) the student is expelled from the course with no possibility to restore his student rights.
3. The winter semester fee is paid before the enrollment in the preparatory course. The fee for the summer semester is paid up to one month before the start of the semester and no later than April

30th. The payment of the fee is made in total and in one time by bank transfer. Students, who have not paid the relevant fee in total and within the term specified by the current Regulations, are removed from the preparatory course by order of the Director and lose their student rights.

4. Upon receiving a low grade in the competitive examination after completing the preparatory course, students may submit an application to the Rectorate of the Medical University – Sofia to take the exam with the other foreign citizens on the dates announced by the Rectorate of MU – Sofia.

Official Holidays:

01.01. – New Year

03.03. – National Holiday – Day of the Liberation of Bulgaria from Ottoman yoke

01.05. – Labor day

06.05. – St. George and Day of the Celebration of the Bulgarian Army

24.05. – Day of the Bulgarian Education and Culture and the Slavic alphabet

06.09. – Unification Day

22.09. – Independence Day

01.11. – Day of the National Leaders

08.12. – Student's day (by order of the Rector)

24,25 и 26.12. – Christmas Eve and Christmas Holidays